



Bedford House Ballet School

Membership and Consent Form

Please fill out both sides, one form per child

Today's date / /

Child's details:

Full Name Girl () Boy ()

Child's date of birth / /

Address

Postcode Email

Telephone Mobile

Current School Attended **Borough**

Usual authorised person collecting child:

Name Relationship to child

Telephone Mobile

Email

Emergency contact (different from above):

Name Relationship to child

Telephone Mobile

- Does your child have an allergy to plasters? **Yes () No ()**
- Does your child have any other allergy or medical condition we should know about? **Yes () No ()**
If yes, please give details and include GP or Clinic contact details
- Does your child have a disability? **Yes () No ()**
If yes, is there any information staff should be aware of regarding your child's disability?
.....
- Is there any other information about your child you wish staff to know about?
.....

- Are you in receipt of Benefits? **Yes () No ()**

Attached Proof of Benefits must be within last 6 months.
Concessionary rates will only be available with Benefit Proof.

Benefit Proof Attached:

Housing / Council Tax Benefit	
Jobseeker Allowance/Income Support	
Letter from Benefits Agency	
Working Tax Credit	
Incapacity / Disability Benefit	

- Is your child a Camden resident? **Yes () No ()**

Please tick the ethnicity which best describes your child*:

Asian – Bangladeshi		White – British	
Asian – Indian		White – Irish	
Asian – Pakistani		White – Other	
Asian – Other		Mixed ethnic background – White & Black Caribbean	
Black – African		Mixed ethnic background – White & Black African	
Black – Caribbean		Mixed ethnic background – White & Asian	
Black – Other		Mixed ethnic background – Other	
Chinese		Any other ethnic group	

* Our funding arrangements require us to gather the above information to ensure that our services reflect the local community.

Important

- The staff at Bedford House (The Centre) will take every reasonable step to care for and supervise your child. However, they cannot accept responsibility should your child absent themselves from the class. You must ensure your child stays within the confines of Bedford House and under the supervision of the class tutor. The Centre does not accept responsibility for ensuring children are brought to and collected from the sessions in The Centre. All children must be dropped off and collected by the authorised carer. You are required to wait with your child in reception for the coach to collect them for the class before you leave. You may not leave your child at The Centre if you have not paid – as evidenced by receipt. Any children who make their own way to and from The Centre remain the responsibility of their carer or parent.
- Holborn Community Association (HCA) accepts no responsibility for property left unattended. Any item found by HCA staff will be held in a lost property box for 5 working days and then, if left unclaimed, will be disposed of.
- The permission to film, video or take photographic images is given on the basis that the person given the permission agrees not to cause or to permit, directly or indirectly, any of the images to be published, shown, sold, distributed or otherwise disposed of by any method without prior written consent of Bedford House or the individual(s) concerned.

Declaration

- As the parent/carer of the above named child I agree they can participate in the above activity and I have read and agreed to the above conditions. I have also read and understood the rules of Bedford House. I will notify The Centre as soon as possible if any changes occur in regards to the information I have provided above.
- I agree to the staff on duty seeking emergency medical care in the event of an accident.
- I agree for my details to be added to the Bedford House service user database. I understand that information about my child will be held on computer which I have the right to see under the Data Protection Act 1998. I understand that the information held will be used for the purpose of collating, assimilating and reporting on an overall evaluation basis.
- I give / do not give (delete as appropriate) Holborn Community Association (HCA) the right to use filming photography and recording of me, my voice and performances (or those of my child). I understand these recordings and images will be used primarily to promote HCA and that they may be used by other relevant organisations authorised by HCA. I understand that I have no copyright or ownership of these images.

Signed Print name Date / /

Please return this form to Bedford House Community Centre, 35 Emerald Street, London WC1N 3QW or fax it to us on 0207 405 0232